

**VILLAGE OF BRIERCREST**  
**Box 25, Briercrest, SK S0H 0K0**

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**Minutes of Regular Council Meeting June 11, 2020**

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Minutes of the Regular Meeting of the Council of the Village of Briercrest, held on Thursday June 11, 2020 in the Village office at Briercrest Saskatchewan.

**Present:**

Mayor:	Ray Briggs
Deputy Mayor:	Grant Duncan
Councilor:	Dale Whitfield
Administrator:	Linda Senchuk
Guest:	Ross Dressler
Guest:	Russ Adams

**Call to Order**

Mayor Ray Briggs called the meeting to order at 7:00 p.m.

**Agenda**

**112-2020BRIGGS:** that the agenda be accepted as presented and left open.  
Carried Unanimously.

**Water Maintenance Position**

**113-2020WHITFIELD:** that we meet with Russ Adams and inquire if would feel comfortable to take over the labour part of the waterworks position and Ross Dressler will continue to do the water testing part.  
Carried Unanimously.

**Water Report and Maintenance Reports**

**114-2020G.DUNCAN:** that we acknowledge and approve of the water report given by Ross Dressler on water usage and maintenance for May 2020 and the maintenance report as given by Russ Adams on the transportation and maintenance department.  
Carried Unanimously.

**May 21, 2020 Special Council Meeting Minutes**

**115-2020BRIGGS:** that the minutes of the May 21, 2020 special meeting of council are approved as presented.  
Carried Unanimously.

**May 25, 2020 Special Council Meeting Minutes**

**116-2020WHITFIELD:** that the minutes of the May 25, 2020 special meeting of council are approved as presented.  
Carried Unanimously.

**Financial Reports**

**117-2020G.DUNCAN:** that the Income Statement and the Balance sheet as May 31, 2020 be accepted as presented.  
Carried Unanimously.

**Bank Reconciliations**

**118-2020G.DUNCAN:** that the Bank Reconciliation for May, 2020 be accepted as presented.  
Carried Unanimously.

**Accounts for Payment**

**119-2020BRIGGS:** that the list of accounts totaling \$22,650.45 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.  
Carried Unanimously.

**Old Business:****Dust Control and Street Grading**

**120-2020WHITFIELD:** that we hire Fort Distributors for applying the dust control on the Village of Briercrest streets at an estimated cost of \$7,840.00 and hire HCL Construction to grade the village streets before the dust control application at an estimated cost of \$750.00 plus mileage.  
Carried Unanimously.

**2020 Budget**

**121-2020WHITFIELD:** that we approve the 2020 Village of Briercrest budget as attached to the minutes stating a surplus of \$2,072.25 and a General Municipal Revenue of \$78,623.86.  
Carried Unanimously.

**2020 Mill Rate**

**122-2020WHITFIELD:** that the Village of Briercrest set the 2020 Mill Rate at 7.0 mills.  
Carried Unanimously.

**2020 Base Tax**

**123-2020WHITFIELD:** that we authorize the administrator to provide the Base tax bylaw at the July 9, 2020 regular meeting of council.  
Carried Unanimously.

**2019 Financial Statement**

**124-2020G.DUNCAN:** that we accept the 2019 Financial Statement as submitted to council from Dudley and Company LLP in Regina, Sk.  
Carried Unanimously.

**New Business:****MEEP – Municipal Economic Enhancement Program 2020**

**125-2020G.DUNCAN:** that in order to receive funding through the Municipal Economic Enhancement Program we authorize the mayor to sign the municipal economic enhancement program 2020 funding agreement and instruct the administrator to submit a project/projects plan and acknowledge our grant allocation of \$22,853.00 to be used on the following capital projects:

\$6,000.00 towards pumphouse upgrade to the third water reservoir tank and install a new float valve system in the three water reservoirs.

\$7,800.00 towards dust control for 1,993 meters of Village streets

\$12,000.00 for the purchase of a 2020 John Deere Zero Turn mower

Carried Unanimously.

**Procurement Policy**

**126-2020BRIGGS:** that we initiate the following procurement policy amounts in order to establish a transparent procedure to ensure purchases and contracts are awarded properly:

Under 2,500.00 Sole Source/Council/Administration Discretion

2,500.00 – 20,000.00 requires three quotes for council's approval

Over 20,000.00 must be tendered.

Carried Unanimously.

**Outstanding 2020 Utilities & Taxes**

**127-2020BRIGGS:** that we observe the outstanding Utility accounts totaling \$608.32 and outstanding 2019 Tax arrears totaling \$7,631.20 which is hereby attached as "Schedule B" and forming part of these minutes.  
Carried Unanimously.

**Sidewalk Repairs**

**128-2020WHITFIELD:** that we hire Cockburn Excavating to repair the sidewalks at:  
315 Railway Ave  
200 Oriole Ave  
180 Prairie Ave  
270 Prairie Ave  
305 Prairie Ave

200 Crocus Ave  
285 Crocus Ave

Carried Unanimously.

**Lot 3, Block 5 & Lot 17 & 18, Block 8, building/purchase permits**

**129-2020BRIGGS:** that we write a letter to the ratepayers on the Lot 3, Block 5 and Lot 17 & 18, Block 8 properties regarding their building permit and lot purchase and inquire their project completion and indented use of the property.

Carried Unanimously.

**Building Permit 2-2020**

**130-2020WHITFIELD:** that we observe and approve of building permit number 2-2020 issued to Justin Rosso.

Carried Unanimously.

**2020 Revenue Sharing**

**131-2020G.DUNCAN:** that we observe payment from the Revenue Sharing grant in the amount of \$38,022.00.

Carried Unanimously.

**Cockburn Excavating Equipment Pricing**

**132-2020BRIGGS:** that we observe the price list on equipment usage per hour and insurance certificate.

Carried Unanimously.

**Traffic Bylaw**

**133-2020G.DUNCAN:** that we table our discussion on the traffic bylaw until the July 09, 2020 regular meeting of council

Carried Unanimously.

**Metal Detector**

**134-2020WHITFIELD:** that we inquire to the Village of Drinkwater of the cost of their used Magnawand 100 metal detector and that we spend no more than \$600.00 on the Magnawand 100 metal detector

Carried Unanimously.

**Correspondence**

**134-2020BRIGGS:** that the following correspondence be accepted as presented:

- Vital Utilities - pamphlet
- Tom Lukiwski – Coronavirus guide
- Sawyer’s Tree Keepers - info

Carried Unanimously.

**Adjourn**

**135-2020G.DUNCAN:** that this meeting be adjourned. (Time at 10:10 pm).

Carried Unanimously.

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Presiding Officer

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Administrator

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